



THE CORPORATION OF THE CITY OF COURTENAY

## MEMORANDUM

**To:** Council

**File No.:** 5040-20

**From:** Chief Administrative Officer

**Date:** December 4<sup>th</sup> 2015

**Subject:** Braidwood Supportive/Affordable Housing Project Update

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### ISSUE:

This memorandum is to update Council on the current status of the Braidwood Supportive/Affordable Housing Project.

### BACKGROUND:

At the August 17, 2015 Regular Open Council Meeting, the following resolution was passed.

*Moved by Wells and seconded by Hillian that based on the August 17, 2015, staff report "Braidwood Housing Project Proposal Evaluation", Council proceed with OPTION 1, to appoint the M'akola Group of Societies and the Wachiay Friendship Centre as the joint project sponsors for a 5-year term; to direct staff to proceed with the due diligence tasks outlined in the Social Planning Consultant's report; to appoint the CAO as the City Project Manager; and that the City Project Manager report back to Council quarterly.*

### KEY CONSIDERATIONS:

On October 28, 2015 the Braidwood Development Team, consisting of representatives from M'akola Group of Societies, Wachiay Friendship Centre, BC Housing, and the City of Courtenay had its first meeting to determine the next steps in moving forward with the project.

Discussion ensued as to the appropriate cost of due diligence tasks and representatives from M'akola estimated that a total capital amount of \$27,500 would be adequate to cover all of this work plus a modest contingency, for the following tasks: Civil Assessment of Service Capacity, Geotechnical Preliminary Site Assessment, Environmental Stage 1 PSI, Hazmat Survey (existing building), and Legal Survey.

M'akola will contract to undertake the work, and the City will pay for the work once it is complete.

Currently there is approximately \$183,000 remaining in Braidwood related reserves, \$100,000 VIHA funds (transferred from the CVRD), a \$2,400 donation for furnishings, and \$83,012 residual value from the sale of the Cliffe Avenue property and the purchase of the property at 810 Braidwood.

Respectfully submitted,

David Allen, BES, CLGEM, SCLGM  
Chief Administrative Officer

