

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

*We respectfully acknowledge that the land on which we gather is the
unceded traditional territory of the K'ómoks First Nation*

Changes to Council Meetings Due to Coronavirus COVID-19 Pandemic

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. MO83 *Local Government Meetings & Bylaw Process COVID-19*; has implemented changes to its open Council meetings.

In the interest of public health and safety, public in-person attendance at Council meetings will be prohibited until further notice. Council meetings will be presided by the Mayor or Acting Mayor with electronic participation by Council and staff. Meetings are available for viewing via live web streaming or video recording on the City of Courtenay website and will start at 1:00 p.m. during this period.

**DATE: May 11, 2020
PLACE: City Hall
TIME: 1:00 p.m.**

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

1.00 ADOPTION OF MINUTES

- 1 1. Adopt May 4th, 2020 Regular Council meeting minutes

2.00 INTRODUCTION OF LATE ITEMS

3.00 DELEGATIONS

4.00 STAFF REPORTS/PRESENTATIONS

(a) Financial Services

- 5 1. 2019 Audited Financial Statements and Presentation Facilitated by Cory Vanderhorst, MNP

(b) Development Services

- 45 2. Official Community Plan (OCP) - Consultation Requirements
- 53 3. Structural Change to Liquor Licence Application (Ace Brewing Company Limited) - 150 Mansfield Drive
- 75 4. Building Amendment Bylaw No. 3004, 2020 Solid Fuel Burning Appliances

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

- 79 1. Briefing Note - 2020 Canada Day Celebrations Cancelled Due to COVID-19
- 81 2. Briefing Note - 2020 Heritage BC Award for Lawrence Burns
- 83 3. Briefing Note - 5th Street Bridge Rehabilitation Update
- 87 4. Parks & Recreation Advisory Commission Meeting Minutes - February 6th, 2020

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

- Councillor Cole-Hamilton
- Councillor Frisch
- Councillor Hillian
- Councillor McCollum
- Councillor Morin
- Councillor Theos
- Mayor Wells

8.00 RESOLUTIONS OF COUNCIL

1. In Camera Meeting

That notice is hereby given that a Special In-Camera meeting closed to the public will be held May 11th, 2020 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

For First, Second and Third Reading

- 89 1. “Building Bylaw Amendment Bylaw No. 3004, 2020”
(A bylaw to amend City of Courtenay Building Bylaw No. 3001, 2020 to regulate solid fuel burning appliances)

For Final Adoption

- 89 1. “Building Bylaw Amendment Bylaw No. 3004, 2020”
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13.00 ADJOURNMENT