

**CORPORATION OF THE CITY OF COURTENAY  
COUNCIL MEETING AGENDA**

**Date:** December 9, 2020  
**Time:** 4:00 p.m.  
**Location:** City Hall Council Chambers

SPECIAL COUNCIL MEETING

We respectfully acknowledge that the land on which we gather is the *unceded traditional territory of the K'ómoks First Nation*

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. M192 Local Government Meetings & Bylaw Process (COVID-19) Order No. 3 implemented changes to its open Council meetings.

*In the interest of public health and safety, and in accordance with section 3(1) of Ministerial Order No. 3 M192, in-person attendance by members of the public at Council meetings will not be permitted until further notice. Council meetings are presided over by the Mayor or Acting Mayor with electronic participation by Council and staff via live web streaming.*

**K'OMOKS FIRST NATION ACKNOWLEDGEMENT**

	<b>Pages</b>
<b>1. ADOPTION OF MINUTES</b>	
1.1. Adopt November 16th, 2020 Special Council meeting minutes	7
1.2. Adopt November 16th, 2020 Regular Council meeting minutes	9
1.3. Adopt November 24th, 2020 Special Council meeting minutes	21
1.4. Adopt November 30th, 2020 Committee of the Whole meeting minutes	23
1.5. Adopt December 1st, 2020 Special Council meeting minutes	27
<b>2. INTRODUCTION OF LATE ITEMS</b>	

<b>3.</b>	<b>DELEGATIONS</b>	
<b>4.</b>	<b>STAFF REPORTS/PRESENTATIONS</b>	
4.1.	CAO and Legislative Services	
4.1.1.	5th Street Bridge Rehabilitation - Alternative Approval Process (AAP) Results	29
4.2.	Development Services	
4.2.1.	Release of Covenant Restricting Secondary Suite - 2977 Cascara Crescent	35
4.2.2.	Structural Change to Liquor Licence Application (Gladstone Brewing Company) - 244 - 4th Street	41
4.3.	Financial Services	
4.3.1.	Uncollectible Property Taxes	49
4.4.	Engineering Services	
4.4.1.	6th Street Multi-Use Active Transportation Bridge Update and Presentation	53
	Presentation facilitated by:	
	• Shaun Valdovinos, VM Structural	
4.5.	Public Works Services	
4.5.1.	Public Washrooms in Downtown Courtenay	123
<b>5.</b>	<b>EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION</b>	
<b>6.</b>	<b>INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION</b>	

**7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

7.1. Councillor Cole-Hamilton

7.2. Councillor Frisch

7.3. Councillor Hillian

7.4. Councillor McCollum

7.5. Councillor Morin

7.6. Councillor Theos

7.7. Mayor Wells

**8. RESOLUTIONS OF COUNCIL**

8.1. Schedule of Acting Mayors - December 7th, 2020 to November 6th, 2022

To adopt the monthly schedule of Acting Mayors for the period of December 07, 2020 to November 06, 2022 pursuant to *Council Procedure Bylaw No. 2730, 2013*:

- January and July
- February and August
- March and September
- April and October
- May and November
- June and December

8.2. Rise and Report - Land Acquisition - TELUS Properties 1060, 1080, and 1090 Piercy Avenue

From the November 9<sup>th</sup>, 2020 Closed (In Camera) meeting - Council Rises and Reports as follows:

*“That, based on the November 9<sup>th</sup>, 2020 confidential staff report “TELUS Property Acquisition - 1060, 1080 and 1090 Piercy Avenue” Council approve the purchase of the properties located at 1060, 1080 and 1090 Piercy Avenue on lands having a legal description of PID: 005-007-143 Parcel A (DD 391476I) of Lot 1, Section 69, Comox District, Plan 1365; PID: 009-007-121 Lot 8, Block 20, Section 69, Comox District, Plan 480B; and, PID: 009-007-148 Lot 9, Block 20, Section 69, Comox District, Plan 480B for the purchase price of \$475,000 plus applicable taxes as noted in the Purchase and Sale agreement under section 3.3 Adjustments;*

*That Council approve the source of funds for the property purchase by amending the 2020 budget as follows:*

- 1. Reallocating \$265,500 from the approved 2020 Capital budget for the construction of a Carpenters shop in the Public Works yard*
- 2. With the balance of the purchase amount to come from the Statutory Land Reserve*

*That staff be directed to prepare an amendment to the 2020-2024 Financial Plan to reflect the property purchase funding;*

*That the Mayor and Corporate Officer be authorized to execute all documentation relating to the property purchase; and,*

*That the City rise and report at a future open meeting as deemed appropriate by staff.”*

- 9. UNFINISHED BUSINESS**
- 10. NOTICE OF MOTION**
- 11. NEW BUSINESS**

## 12. BYLAWS

### 12.1. For First, Second and Third Reading

- 12.1.1. City of Courtenay Fees and Charges Amendment Bylaw No. 3023, 2020 133

(A bylaw to amend City of Courtenay Fees and Charges Bylaw No. 1673, 1992, to amend the sewer utility user rates for 2021)

### 12.2. For Final Adoption

- 12.2.1. 5th Street Bridge Rehabilitation Loan Authorization Bylaw No. 2978, 2020 139

(A bylaw to authorize the borrowing of the estimated cost of rehabilitation of the 5<sup>th</sup> Street Bridge)

13. ADJOURNMENT