

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

Date: December 21, 2020
Time: 4:00 p.m.
Location: City Hall Council Chambers

AMENDED AGENDA

We respectfully acknowledge that the land on which we gather is the *unceded traditional territory of the K'ómoks First Nation*

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. M192 Local Government Meetings & Bylaw Process (COVID-19) Order No. 3 implemented changes to its open Council meetings.

In the interest of public health and safety, and in accordance with section 3(1) of Ministerial Order No. 3 M192, in-person attendance by members of the public at Council meetings will not be permitted until further notice. Council meetings are presided over by the Mayor or Acting Mayor with electronic participation by Council and staff via live web streaming.

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

	Pages
1. ADOPTION OF MINUTES	
1.1. Adopt December 9th, 2020 Special Council meeting minutes	5
1.2. Adopt December 10th, 2020 Special Council meeting minutes	17
2. INTRODUCTION OF LATE ITEMS	
3. DELEGATIONS	
4. STAFF REPORTS/PRESENTATIONS	
4.1. CAO and Legislative Services	
4.1.1. Lease Agreement Amendments for Courtenay Airpark	19
4.1.2. Lease Agreement for Lot 2, 100-20th Street - Courtenay Airpark	59
4.1.3. Lease Agreement for Lot 3, 100-20th Street - Courtenay Airpark	89

4.1.4.	Lease Agreement for Lot 4, 100-20th Street - Courtenay Airpark	119
--------	--	-----

5. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

5.1.	Letter and Presentation - Ministry of Municipal Affairs - Nicola Marotz, Chair, BC Board of Examiners	149
------	--	-----

Trevor Kushner, Interim CAO (General Manager of Operations/Deputy
CAO) - Award - Certificate in Local Government Statutory
Administration

5.2.	Comox Valley Regional District (CVRD) - Notice of Disbandment - Integrated Regional Transportation Select Committee (IRTSC) and Acknowledgement of Appreciation to Councillor Frisch	151
------	--	-----

5.3.	Letter of Appreciation from Courtenay Airpark Association Re: Lease Renewal	153
------	---	-----

6. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

**7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM
COMMITTEES**

7.1. Councillor Cole-Hamilton

7.2. Councillor Frisch

7.3. Councillor Hillian

7.4. Councillor McCollum

7.5. Councillor Morin

7.6. Councillor Theos

7.7. Mayor Wells

8. RESOLUTIONS OF COUNCIL

8.1. In Camera Meeting

That a Special In-Camera meeting closed to the public will be held December 21st, 2020 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

8.2. Reschedule January 04, 2021 Regular Council Meeting

Suggested Resolution:

"That Council cancel the January 4th, 2021 Regular Council meeting and reschedule to January 11th, 2021 to accommodate the Christmas and New Year holiday schedule."

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

11. NEW BUSINESS

12. BYLAWS

12.1. For Final Adoption

12.1.1. City of Courtenay Fees and Charges Amendment Bylaw No. 3023, 2020

155

(A bylaw to amend City of Courtenay Fees and Charges Bylaw No. 1673, 1992, to amend the sewer utility user rates for 2021)

13. ADJOURNMENT