

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, November 06, 2017 at 4:00 p.m.

Attending:

Acting Mayor: D. Frisch
Councillors: D. Hillian
R. Lennox
M. Theos
B. Wells

Staff:

D. Allen, CAO
J. Ward, Director of Legislative and Corporate Services/Deputy CAO
W. Sorichta, Manager of Corporate Administrative Services
I. Buck, Director of Development Services
T. Kushner, Director of Public Works Services
B. Parschauer, Director of Financial Services
A. Guillo, Manager of Communications
K. MacDonald, Acting Fire Chief

1.00 ADOPTION OF MINUTES

.01

MINUTES

Moved by Wells and seconded by Theos that the October 16, 2017 Regular Council meeting minutes and the October 30, 2017 Committee of the Whole meeting minutes be adopted.
Carried

2.00 ADOPTION OF LATE ITEMS

3.00 DELEGATIONS

Kirk Tousaw, Legal Counsel for Kyle Cheyne, Leaf Compassion Incorporated made a presentation to Council to appeal the business licence application.

Councillor Lennox left Council Chambers at 4:45 p.m.

Councillor Lennox returned to Council Chambers at 4:47 p.m.

4.00 STAFF REPORTS/PRESENTATIONS

.01

LEAF COMPASSION
INCORPORATED
BUSINESS LICENCE
4020-20 (2017)

Moved by Hillian and seconded by Wells that based on the November 6th, 2017 staff report “Leaf Compassion Business Licence”, Council confirm the business licence denial for Leaf Compassion Incorporated.
Carried with Councillor Lennox opposed

The council meeting recessed at 4:55 p.m. to permit delegations to clear Council Chambers
The meeting reconvened at 4:57 p.m.

R21/2017 – November 06, 2017

.02

ZONING AMENDMENT
BYLAW NO. 2900
SECONDARY
DETACHED
DWELLING (191
WILLEMAR AVENUE)
3360-20-1712

Moved by Wells and seconded by Lennox that based on the November 6, 2017 Staff report, “Zoning Amendment Bylaw No. 2900 to allow for a secondary detached dwelling at 191 Willemar Avenue”, Council support approving OPTION 1 and proceed to first and second readings of Zoning Amendment Bylaw No. 2900, 2017; and THAT Council direct staff to schedule and advertise a statutory public hearing with respect to Zoning Amendment Bylaw No. 2900, 2017 on November 20, 2017 at 5:00 pm in City Hall Council Chambers.

Carried

.03

FORMER FIELDS
SAWMILL (KUS KUS
SUM) SITE
3200-00

Moved by Wells and seconded by Lennox that based on the November 6, 2017 staff report, “Former Fields Sawmill (Kus Kus Sum) Site”, Council approve the use of gaming funds for a one-time lump-sum contribution of \$135,000 to Project Watershed.

Amending motion:

Moved by Wells and seconded by Theos that the resolution be amended to add, Council approve the use of gaming funds for a one-time lump-sum contribution of “up to” \$135,000 to Project Watershed.

Carried

Amending motion:

Moved by Hillian and seconded by Theos that the resolution be amended to add and; that Council request staff to explore options for recovery of funds should the project not come to fruition.

Carried

The main motion as amended was Carried

.04

2018 - 2022
MUNICIPAL SOLID
WASTE,
RECYCLABLES &
YARD WASTE
BUDGETS
1705-20/1830-05

Moved by Hillian and seconded by Lennox that based on the November 6, 2017 staff report “2018 - 2022 Municipal Solid Waste, Recyclables, and Yard Waste User Fees Budgets” Council approve OPTION 1 and increase 2018 user fees by 3.75%, and; That Bylaw Number 2904, 2017 a bylaw to amend the “City of Courtenay Fees and Charges Bylaw No. 1673, 1992”, proceed to first, second and third reading in order to revise the proposed 2018 Solid Waste, Recyclables and Yard Waste user fees.

Carried

.05

ASSESSMENT
APPEALS RESERVE
1871-01

Moved by Wells and seconded by Hillian that based on the November 6, 2017 staff report, “Assessment Appeals Reserve”, Council approve OPTION 1 and give first, second and third reading to the “Assessment Appeals Reserve Bylaw No. 2896, 2017”; and approve a 2017 budgetary adjustment of \$204,639 (\$115,618 funded by Collections for other Authorities plus \$89,021 from the City’s prior year surplus) to provide funding for tax appeal losses identified by BCAssessment; and That Council authorize a transfer of \$50,000 from Prior Year’s surplus to the new Assessment Appeals Reserve.

Carried

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01 Moved by Lennox and seconded by Wells that the Heritage
HERITAGE ADVISORY Advisory Commission meeting minutes for September 27, 2017 be
COMMISSION received for information.
MEETING MINUTES **Carried**
0360-20

Councillor Lennox left Council Chambers at 5:52 p.m.
Councillor Lennox returned to Council Chambers at 5:54 p.m.

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

COUNCILLOR Councillor Hillian reviewed his attendance at the following events:
HILLIAN

- Community Justice Centre meeting
- July 1st Committee meetings
- City Hall raising of the poppy flag with Courtenay Legion
- City of Courtenay Volunteer Appreciation dinner
- Invitation to World Community Organization screening of “An Inconvenient truth – sequel”

COUNCILLOR Councillor Frisch reviewed his attendance at the following event:
FRISCH

- CV Child Development Association Telethon
- DCBIA meeting

Councillor Frisch mentioned:

- the upcoming Rail Jam event February 3rd, 2018
- the recent BC Hydro project in the downtown core and impacts to small business, in particular restaurants, regarding communications and loss of power and perishables
- Thank you from BIA Board to Kyle Shaw and Scott Stevens, Public Works Services, for doing a great job in their communications during the ongoing projects in the downtown area

COUNCILLOR Councillor Wells reviewed his attendance at the following events:
WELLS

- CVRD Water Committee; the water treatment plant project passed
- Meeting with Ministry of Infrastructure in Ottawa and discussed granting process
- Startup Canada Conference in Ottawa
- CVRD Sewage Commission
- BC Shellfish AGM
- CV Child Development Association Telethon

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COUNCILLOR
THEOS

Councillor Theos reviewed his attendance at the following events:

- CVRD Water Committee
- CVRD Sewage Commission

8.00 RESOLUTIONS OF COUNCIL

.02
IN CAMERA
MEETING

Moved by Wells and seconded by Theos that notice is hereby given that a Special In-Camera meeting closed to the public will be held November 6th, 2017 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;

Carried

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

.01
BYLAW NO. 2900,
2017
ALLOW FOR
SECONDARY
DETACHED
DWELLING (191
WILLEMAR AVENUE)

Moved by Hillian and seconded by Wells that “Zoning Amendment Bylaw No. 2900, 2017” pass first and second reading.

Carried

.02
BYLAW NO. 2896,
2017
ASSESSMENT
APPEALS RESERVE

Moved by Hillian and seconded by Wells that “Assessment Appeals Reserve Bylaw No. 2896, 2017” pass first, second and third reading.

Carried

.03
BYLAW NO. 2904,
2017
FEES AND CHARGES
AMENDMENT

Moved by Lennox and seconded by Hillian that “City of Courtenay Fees and Charges Amendment Bylaw No. 2904, 2017” pass first, second and third reading.

Carried

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.04
BYLAW NO. 2895,
2017
ZONING AMENDMENT
REZONING FROM
R-1 TO R-1S
(1290 – 10TH ST. E.)

Moved by Wells and seconded by Lennox that “Zoning Amendment Bylaw No. 2895, 2017” pass third reading.

Defeated

In favour: Councillor Lennox

Opposed: Councillors Frisch, Hillian, Theos and Wells

.05
BYLAW NO. 2908,
2017
REVENUE
ANTICIPATION
BORROWING

Moved by Wells and seconded by Hillian that “Revenue Anticipation Borrowing Bylaw No. 2908, 2017” be finally adopted.

Carried

13.00 ADJOURNMENT

.01

Moved by Wells and seconded by Lennox that the meeting now adjourn at 6:14 p.m.

Carried

CERTIFIED CORRECT

Director of Legislative Services

Adopted this 20th day of November, 2017

Mayor