

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, May 22, 2018 at 4:00 p.m.**

**Attending:**

**Mayor: L. V. Jangula**  
**Councillors: E. Eriksson**  
**D. Frisch**  
**D. Hillian**  
**R. Lennox**  
**M. Theos**  
**B. Wells**

**Staff:**

**D. Allen, CAO**  
**J. Ward, Director of Legislative and Corporate Services/Deputy CAO**  
**W. Sorichta, Manager of Corporate Administrative Services**  
**I. Buck, Director of Development Services**  
**T. Kushner, Director of Public Works Services**  
**D. Snider, Director of Recreation and Cultural Services**  
**A. Guillo, Manager of Communications**

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Wells and seconded by Theos that the May 7<sup>th</sup>, 2018  
MINUTES Regular Council meeting minutes be adopted.  
**Carried**

**2.00 ADOPTION OF LATE ITEMS**

**3.00 DELEGATIONS**

1. Wendy Kotilla, Program Coordinator, Youth & Ecological Restoration (YER) Watershed Restoration Program introduced Council to the YER program providing vulnerable youth of our community work experience through ecological restoration methods, eco therapy and mentoring support.

Jonathan Arseneault, YER program participant, made a presentation to Council showcasing the work experience, ecological knowledge, social and communications skills he developed through program participation and was presented a certificate of completion and honorarium following his oral presentation to Council by the Program Coordinator, Wendy Kotilla.

Wendy Kotilla, Program Director, YER made a request to Council seeking funding support from the City to assist with costs for the production of a video promoting the YER program.

**R10/2018 – May 22, 2018**

**.01** Moved by Hillian and seconded by Frisch that Council amend the  
AMEND AGENDA May 22<sup>nd</sup>, 2018 Council agenda and move items 3, 4, 5 and 6 (b)  
SECTION 4.00 STAFF Development Services under Section 4.00 Staff Reports/Presentations  
REPORTS/ ahead on the agenda to be addressed before items 1 and 2 (a) Recreation  
PRESENTATIONS and Cultural Services.  
**Carried**

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01** Moved by Wells and seconded by Hillian that based on the May  
ZONING AMENDMENT 22, 2018 staff report ‘Zoning Amendment Bylaw No. 2921 - 765 McPhee  
BYLAW NO. 2921 – Avenue’ Council approve OPTION 1 and proceed to First and Second  
765 MCPHEE AVENUE Readings of Zoning Amendment Bylaw No. 2921, 2018; and,  
3360-20-1801

That Council direct staff to schedule and advertise a statutory public hearing with respect to the above-referenced Bylaw on June 11<sup>th</sup>, 2018 at 5:00 p.m. in City Hall Council Chambers; and,

That prior to the final reading Zoning Amendment Bylaw No. 2921, a statutory right of way be executed by the land owner and the City of Courtenay to secure the City’s existing water meter.

**Carried**

**.02** Moved by Hillian and seconded by Wells that based on the May  
ZONING 22, 2018 staff report ‘Zoning Amendment Bylaw No. 2923 - 2310 Arden  
AMENDMENT BYLAW Road’ Council approve OPTION 1 and proceed to First and Second  
No. 2923 Readings of Zoning Amendment Bylaw No. 2923, 2018; and,  
2310 ARDEN ROAD  
3360-20-1803

That Council direct staff to schedule and advertise a statutory public hearing with respect to the above-referenced Bylaws on June 11<sup>th</sup>, 2018 at 5:00 p.m. in City Hall Council Chambers.

**Carried**

**.03** Moved by Frisch and seconded by Lennox that based on the May  
ZONING AMENDMENT 22, 2018 Staff report, “Zoning Amendment Bylaw No. 2928 to allow for  
BYLAW NO. 2928 a secondary suite at 570 Washington Crescent” Council approve OPTION  
SECONDARY SUITE 1 and proceed to First and Second Readings of Zoning Amendment Bylaw  
(570 WASHINGTON No. 2928, 2018; and,  
CRESCENT)  
3360-20-1805

That Council direct staff to schedule and advertise a statutory public hearing with respect to Zoning Amendment Bylaw No. 2928, 2018 on June 11<sup>th</sup>, 2018 at 5:00 p.m. in the City Hall Council Chambers.

**Carried**

**.04**

NEW LIQUOR LICENCE  
(MATCH EATERY &  
PUBLIC HOUSE)  
361 HUNT ROAD  
4320-20

Moved by Hillian and seconded by Frisch that based on the May 22, 2018 staff report, ‘A New Liquor Licence (Match Eatery and Public House) - 361 Hunt Road’, Council approve OPTION 1 as follows:

1. The Council of the City of Courtenay recommends the LCLB approve the Playtime Gaming Group’s application made to the LCLB for their new liquor licence.
2. Council’s comments on the prescribed considerations are as follows:
  - a) If the amendment application is approved, it would not result in an increase of noise in the area;
  - b) If the application is approved, it would not negatively impact the community based on the submissions received from the public; and
  - c) In order to gather the views of residents, the City of Courtenay posted a notice on the City’s website outlining the application. Additionally, the RCMP was contacted for comment. No comments were provided.

**Carried**

**.05**

NATURE TRUST OF BC  
LEASE FOR THE ROY  
MORRISON NATURE  
PARK - 656 ARDEN  
ROAD  
2380-30 (NATURE  
TRUST OF BC)

Moved by Frisch and seconded by Lennox that based on the May 22, 2018 staff report “Nature Trust of BC Lease for the Roy Morrison Nature Park”, Council adopt OPTION 1 and authorize the attached lease with the Nature Trust of BC as Lessor and the City as Lessee, for a term of ninety nine years with respect to the Nature Trust of BC property located at 656 Arden Road on lands having a legal description of PID: 005-497-264, Lot1, Section 79, Comox Land District, Plan 8249, Except Parcel A (DD 66665N) and except those parts in Plans 8464, 10254 AND 38814; and,

That the Mayor and the Director of Legislative and Corporate Services be authorized to execute the lease on behalf of the City.

**Carried**

**.06**

PROJECT WATERSHED  
REQUEST FOR  
SUPPORT  
8100-20 CVPWS

Moved by Wells and seconded by Frisch that based on the May 22, 2018 staff report “Project Watershed Request for Support”, Council select OPTION 1 and contribute five thousand dollars (\$5,000) to Project Watershed to support the fund raising event to be held on June 28, 29, 30, July 1 of 2018; and,

That Council direct staff to complete a letter of understanding with Project Watershed, and obtain any associated save harmless documents necessary to mitigate liability risks to the City.

**Carried**

**5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01** Mayor Jangula, on behalf of the Canadian Association of Municipal Administrators (CAMA) recognized David Allen, Chief Administrative Officer, as part of CAMA’s long service recognition awards program to public service and presented Mr. Allen with a CAMA recognition pin for 15 years of municipal service in a management capacity.

SERVICE  
RECOGNITION  
DAVID ALLEN, CAO  
CANADIAN  
ASSOCIATION OF  
MUNICIPAL  
ADMINISTRATORS  
(CAMA)  
0400-20

**6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01** Moved by Frisch and seconded by Lennox that the May 16, 2018 Briefing Note, “Canada Day Parade Route Change”, be received for information.

CANADA DAY  
PARADE ROUTE  
CHANGE  
8100-20

**Carried**

**.02** Moved by Wells and seconded by Theos that the May 4, 2018 Memorandum, “2018 Revised Residential School Tax Rates”, be received for information.

2018 REVISED  
RESIDENTIAL SCHOOL  
TAX RATES  
1970-02

**Carried**

**7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

COUNCILLOR  
ERIKSSON

Councillor Eriksson reviewed his attendance at the following events:

- Habitat for Humanity Groundbreaking and Site Dedication Ceremony, 1330 Lake Trail Road
- Affordable Housing Groundbreaking Ceremony, 810 Braidwood Road
- Councillor Theos father’s memorial service

COUNCILLOR  
FRISCH

Councillor Frisch reviewed his attendance at the following events:

- Comox Valley Accessibility Committee (CVAC) meeting and mentioned the 2018 Access Awareness Day, June 2<sup>nd</sup>  
On behalf of the CVAC Councillor Frisch expressed thanks to City staff for the maintenance of the Sid Williams Theatre washroom and improvements to the River Walkway, Millard Trail and the Rails to Trails
- Local Hero Awards
- CVRD Integrated Transportation Select Committee meeting with Claire Trevena, Minister of Transportation and Infrastructure
- 2018 Victoria Day “May Day” Parade in Cumberland

- Rob Fleming, Minister of Education announcement of \$12 million seismic upgrades to Lake Trail Middle School
- Annual DCBIA general meeting
- Habitat for Humanity Groundbreaking and Site Dedication Ceremony, 1330 Lake Trail Road
- Affordable Housing Groundbreaking Ceremony, 810 Braidwood Road

COUNCILLOR  
HILLIAN

Councillor Hillian reviewed his attendance at the following events:

- Comox Valley Community Health Network transition team meeting
- Annual DCBIA general meeting
- Comox Valley Community Justice Centre meeting
- Habitat for Humanity Groundbreaking and Site Dedication Ceremony, 1330 Lake Trail Road
- Affordable Housing Groundbreaking Ceremony, 810 Braidwood Road
- Rob Fleming, Minister of Education announcement of seismic upgrades to Lake Trail Middle School
- Councillor Theos father’s memorial service

COUNCILLOR  
THEOS

Councillor Theos reviewed his attendance at the following events:

- CVRD Sports Commission meeting
- CVRD Water Committee meeting
- CVRD Sewer Commission meetings

Councillor Theos mentioned that the Comox Valley, as runner to the 2017 Kraft Hockeyville competition, received \$25,000 in community funding which will be going towards a dressing room for the Comox Valley Glacier Kings Junior Hockey club

COUNCILLOR  
WELLS

Councillor Wells reviewed his attendance at the following events:

- Public Election Forum
- Comox Fire Rescue “ValleyDads Night Out” event
- CVRD Water Committee meeting
- Habitat for Humanity Groundbreaking and Site Dedication Ceremony, 1330 Lake Trail Road
- Affordable Housing Groundbreaking Ceremony, 810 Braidwood Road
- 2018 Victoria Day “May Day” Parade in Cumberland
- Councillor Theos father’s memorial service

MAYOR  
JANGULA

Mayor Jangula reviewed his attendance at the following events:

- Habitat for Humanity Groundbreaking and Site Dedication Ceremony, 1330 Lake Trail Road
- Affordable Housing Groundbreaking Ceremony, 810 Braidwood Road
- 2018 Victoria Day “May Day” Parade in Cumberland
- Councillor Theos father’s memorial service

**R10/2018 – May 22, 2018**

**The council meeting recessed at 4:48 p.m. for the Public Hearing regarding Bylaw No. 2932.  
The meeting reconvened at 7:14 p.m.**

**8.00 RESOLUTIONS OF COUNCIL**

**9.00 UNFINISHED BUSINESS**

**10.00 NOTICE OF MOTION**

**11.00 NEW BUSINESS**

**12.00 BYLAWS**

**.01** Moved by Wells and seconded by Lennox that “Zoning  
BYLAW NO. 2921, Amendment Bylaw No. 2921, 2018” pass first and second reading.  
2018 **Carried**  
ZONING AMENDMENT  
(765 MCPHEE  
AVENUE)

**.02** Moved by Frisch and seconded by Wells that “Zoning Amendment  
Bylaw No. 2923, 2018” pass first and second reading.  
BYLAW NO. 2923, **Carried**  
2018  
ZONING AMENDMENT  
(2310 ARDEN ROAD)

**.03** Moved by Eriksson and seconded by Wells that “Zoning  
Amendment Bylaw No. 2928, 2018” pass first and second reading.  
BYLAW NO. 2928, **Carried**  
2018  
ZONING AMENDMENT  
(570 WASHINGTON  
CRESCENT)

**.04** Moved by Frisch and seconded by Hillian that “Council Procedure  
Amendment Bylaw No. 2918, 2018” be finally adopted.  
BYLAW NO. 2918, **Carried**  
2018  
COUNCIL PROCEDURE  
AMENDMENT BYLAW  
NO. 2918, 2018

**R10/2018 – May 22, 2018**

**13.00 ADJOURNMENT**

**.01**

Moved by Lennox and seconded by Wells that the meeting now adjourn at 7:17 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative and Corporate Services**

**Adopted this 11<sup>th</sup> day of June, 2018**

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**Mayor**