

**R6/2019 - March 18, 2019**

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, March 18, 2019 at 4:00 p.m.**

**Attending:**

**Mayor:** B. Wells  
**Councillors:** W. Cole-Hamilton  
D. Frisch  
D. Hillian via Teleconference (until 5:34 p.m.)  
M. McCollum  
W. Morin  
M. Theos

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative & Corporate Services/Deputy CAO  
W. Sorichta, Manager of Legislative & Corporate Administrative Services  
I. Buck, Director of Development Services  
J. Nelson, Director of Financial Services  
D. Snider, Director of Recreation and Cultural Services  
D. Bardonex, Fire Chief at  
A. Guillo, Manager of Communications

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Frisch and seconded by Cole-Hamilton that the March  
MINUTES 4<sup>th</sup>, 2019 Regular Council meeting minutes be adopted.  
**Carried**

**2.00 ADOPTION OF LATE ITEMS**

**3.00 DELEGATIONS**

Scott MacKenzie presented information to Council discouraging the adoption of zoning amendment Bylaw #2959 to restrict water bottling as a permitted use. Mr. MacKenzie presented data in support of his business model and provincial licence to extract and sell bottled water within Courtenay and the Comox Valley Regional District.

**.01** Moved by McCollum and seconded by Morin that Council vary the  
VARY AGENDA March 18, 2019 Regular Council agenda under section 4.00 *Staff*  
SECTION 4.00 STAFF *Reports/Presentations* and proceed with item 3, "Zoning Amendment  
REPORTS / Bylaw No. 2959 to restrict water bottling as a permitted use" before items  
PRESENTATIONS 1 and 2 in this portion of the agenda.  
**Carried**

**4.00 STAFF REPORTS/PRESENTATIONS**

**.03**  
ZONING AMENDMENT  
BYLAW NO. 2959 TO  
RESTRICT WATER  
BOTTLING AS A USE  
IN ALL ZONES  
3360-20-1905

Moved by McCollum and seconded by Morin that based on the March 18<sup>th</sup>, 2019 staff report “Zoning Amendment Bylaw No. 2959 to restrict water bottling as a permitted use”, Council approve OPTION 1 and proceed to first and second readings of Zoning Amendment Bylaw No. 2959, 2019; and,

That Council direct staff to schedule and advertise a statutory public hearing with respect to Zoning Amendment Bylaw No. 2959, 2019 on April 1<sup>st</sup>, 2019 at 5:00 p.m. in the City Hall Council Chambers.

**Carried**

**.01**  
ROAD CLOSURE &  
PROPERTY  
DISPOSITION, LANE  
AT 356 - 14<sup>TH</sup> STREET  
950-20

Moved by Frisch and seconded by Theos that based on the March 18<sup>th</sup>, 2019 staff report “Road Closure and Property Disposition of lane at 356 - 14<sup>th</sup> Street”, Council approve OPTION 1 and proceed to first, second and third readings of “Road Closure Bylaw No. 2966, 2019”; and,

That Council direct staff to publish notice of the road closure and disposition pursuant to sections 26 and 40 of the Community Charter; and,

That subsequent to the publication of notice, Council approve the disposition of the portion of closed road to Lotus Estates Inc., No. BC 1109682, for the appraised value of \$130,316 less the cost for any required road dedications and statutory right of ways at fair market value of \$236.08 per square meter, subject to public input.

**Carried**

**.02**  
RESOLUTION TO  
ENDORSE AN  
APPLICATION FOR A  
CLEANBC  
COMMUNITIES  
GRANT, LEVEL 2  
ELECTRIC VEHICLE  
CHARGING STATIONS  
8620-00

Moved by Cole-Hamilton and seconded by McCollum that based on the March 18<sup>th</sup>, 2019 staff report “Resolution to Endorse an Application for a CleanBC Communities Grant - Level 2 Electric Vehicle Charging Stations”, Council approve OPTION 1 as follows:

That the City participate in the Mid-Island EV Network project and associated CleanBC Communities Fund application with Regional District of Nanaimo as the lead applicant and dedicate a total of up to \$25,000 to be funded from Host Local Government Gaming Tax Revenue for the City’s portion of the cost of four public electric vehicle charging stations (2 X dual port) at a City-owned site within the community, and that the location of the charging station be referred to staff.

**Carried**

**Councillor Morin left Council Chambers at 4:57 p.m.**

**Councillor Morin returned to Council Chambers and took her seat at 4:59 p.m.**

**The council meeting recessed at 4:59 p.m. for the Public Hearing regarding Bylaw No. 2888, Bylaw No. 2949 and Bylaw No. 2949.**

**Councillor Hillian left the public hearing and the Council meeting at 5:34 p.m.**

**The meeting reconvened at 5:51 p.m.**

**.04**  
MEETING SCHEDULE  
2019-2023  
FINANCIAL PLAN  
DISCUSSIONS AND  
2019 PROPERTY TAX  
RATES  
1700-01

Moved by Frisch and seconded by Cole-Hamilton that based on the March 18<sup>th</sup>, 2019 staff report “Meeting Schedule - 2019 - 2023 Financial Plan Discussions and 2019 Property Tax Rates”, Council approve OPTION 1 to approve the meeting schedule as proposed in Table 1 on Page 2 of this report and that the special meetings start at 4:00 p.m.  
**Carried**

**5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
ST. GEORGE’S  
UNITED CHURCH  
REQUEST FOR  
FINANCIAL  
ASSISTANCE

Moved by Frisch and seconded by McCollum that the correspondence dated February 21, 2019 from St. George’s United Church Property Committee requesting financial assistance in the amount of \$25,000 to facilitate renovations of their facility kitchen and washrooms, be received for information.  
**Carried**

Moved by Frisch and seconded by Morin that Council direct staff to investigate options and implications to provide funding in the amount of \$25,000 to St. George’s United Church Property Committee and report back to Council at a future date.  
**The motion was withdrawn by unanimous consent.**

**New Motion:**

Moved by McCollum and seconded by Frisch that Council direct staff to prepare a letter in response to St. George’s United Church’s request for financial assistance to facilitate renovations suggesting they also seek funding from our other local government and electoral area partners Town of Comox, Village of Cumberland and Comox Valley Regional District.  
**Carried**

**.02**  
CVRD REGIONAL  
DISTRICT  
AMENDMENT TO  
BYLAW NO. 2262,  
2000 CVRD  
COMMUNITY JUSTICE  
CONTRIBUTION

Moved by Frisch and seconded by McCollum that the City of Courtenay consent to the adoption of Comox Valley Regional District Bylaw No. 576 being “Comox Valley Community Justice Contribution Extended Service Bylaw No. 2262, 2000, Amendment No. 2.”  
**Carried**

**.03**  
PROVINCIAL  
RESPONSE TO 2018  
UNION OF BC  
MUNICIPALITIES  
(UBCM) RESOLUTION

Moved by Theos and seconded by Frisch that the correspondence dated March 7<sup>th</sup>, 2019 from the Union of BC Municipalities (UBCM) advising the province’s endorsement of Courtenay’s 2018 UBCM Strata Utility Billing Legislative Change resolution, be received for information.  
**Carried**

**.04**

FEDERATION OF  
CANADIAN  
MUNICIPALITIES  
(FCM ) OPTIONAL  
CONTRIBUTION TO  
SMALL COMMUNITY  
TRAVEL FUND

Moved by Cole-Hamilton and seconded by Frisch that the correspondence dated January 10<sup>th</sup>, 2019 from the Federation of Canadian Municipalities (FCM) requesting an optional contribution towards a travel fund that supports the participation of elected officials from small communities attending FCM’s Board and Standing Committee meetings, be received for information.

**Carried**

**6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

COUNCILLOR  
COLE-HAMILTON

Councillor Cole-Hamilton reviewed his attendance at the following events:

- Emcee at Community Drug Strategy Committee presentation “Let’s Talk About Alcohol” with author Harold Johnson
- Meeting with John Watson Doug Hillian and Andrea Cupelli re employee housing event
- Homelessness Coordination Meeting with Councillors, staff , Comox Valley Coalition to End Homelessness and RCMP to establish clearer channels of communication between agencies in relation to homelessness issues
- CVRD Committee of the Whole meeting
- CVRD Elected Officials Forum
- Downtown Courtenay Business Improvement Association mixer
- CVRD Elected Officials Media Relations Workshop
- BC government announcement - Provincial Nominee Program (PNP) Entrepreneur Immigration Regional Pilot project

COUNCILLOR  
FRISCH

Councillor Frisch reviewed his attendance at the following events:

- CVRD Elected Officials Media Relations Workshop
- Development Industry Working Group inaugural meeting
- CVRD Communications Forum
- CVRD Water Committee meeting
- CVRD Sewage Commission meeting
- CVRD Committee of the Whole
- BC Government Active Travel Consultation Forum
- Comox Strathcona Waste Management Board meeting
- Comox Strathcona Regional Hospital District Board meeting
- CVRD Sports Centre Commission meeting

COUNCILLOR  
MCCOLLUM

Councillor McCollum reviewed her attendance at the following events:

- CVRD Water Committee meeting
- CVRD Sports Centre Commission Strategic Planning Session
- Comox Valley Economic Development Society Board Meeting quarterly meeting
- Active Transportation Forum - Clean BC initiative by the Ministry of Transportation & Infrastructure; seeking public input around policy planning for active transportation investments
- CVRD Elected Officials Forum

COUNCILLOR  
MORIN

Councillor Morin reviewed her attendance at the following events:

- CVRD Water Committee meeting
- CVRD Sports Centre Commission meeting
- Community Drug Strategy Committee presentation “Let’s Talk About Alcohol” with author Harold Johnson
- CVRD Sewage Commission meeting
- CVRD Committee of the Whole meeting
- CVRD Elected Officials Forum
- BC government announcement - Provincial Nominee Program (PNP) Entrepreneur Immigration Regional Pilot project
- CVRD Elected Officials Media Relations Workshop

MAYOR  
WELLS

Mayor Wells reviewed his attendance at the following events:

- Comox Strathcona Waste Management Board and Facility Tour at Pidgeon Lake
- Comox Strathcona Waste Management Board meeting
- Comox Strathcona Regional Hospital District Board meeting
- Island Coastal Economic Trust Regional meeting and grant funding opportunity discussion
- Community Gaming Grant Workshop hosted by the Valley Charitable Gaming Society
- Active Transportation Forum - Clean BC Workshop
- Comox Valley Monarch Lions Club 25<sup>th</sup> Anniversary dinner
- CVRD Water Committee meeting
- CVRD Elected Officials Forum on Municipal Insurance Association and IAP2 engagement spectrum
- 97.3 The Eagle Radio customer appreciation event
- BC government announcement - Provincial Nominee Program (PNP) Entrepreneur Immigration Regional Pilot project
- Courtenay Volunteer Firefighters annual dinner
- CVRD Elected Officials Media Relations Workshop

## **8.00 RESOLUTIONS OF COUNCIL**

## **9.00 UNFINISHED BUSINESS**

**10.00 NOTICE OF MOTION**

**.01**  
IN CAMERA  
MEETING

Moved by Frisch and seconded by Morin that a Special In-Camera meeting closed to the public will be held March 18<sup>th</sup>, 2019 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**Carried**

**11.00 NEW BUSINESS**

**12.00 BYLAWS**

**.01**  
ZONING AMENDMENT  
BYLAW NO. 2959,  
2019 TO AMEND  
ZONING BYLAW NO.  
2500, 2007

Moved by Frisch and seconded by McCollum that “Zoning Amendment Bylaw No. 2959, 2019” pass first and second reading.  
**Carried**

**.02**  
BYLAW NO. 2966,  
2019, TO CLOSE  
APPROXIMATELY 552  
SQUARE METRES OF  
ROAD - 356 - 14<sup>TH</sup>  
STREET

Moved by McCollum and seconded by Frisch that “Road Closure Bylaw No. 2966, 2019” pass first, second and third reading.  
**Carried**

**.03**  
ZONING AMENDMENT  
BYLAW NO. 2946,  
2019, TO ALLOW  
STOREFRONT  
CANNABIS RETAILER  
AS PERMITTED USE -  
#105 - 789  
RYAN ROAD)

Moved by Frisch and seconded by Morin that “Zoning Amendment Bylaw No. 2946, 2019” pass third reading.  
**Carried**

**.04**

ZONING AMENDMENT  
BYLAW NO. 2946,  
2019”, TO ALLOW  
STOREFRONT  
CANNABIS RETAILER  
AS PERMITTED USE -  
#105 - 789 RYAN  
ROAD

Moved by McCollum and seconded by Frisch that “Zoning  
Amendment Bylaw No. 2946, 2019” be finally adopted.  
**Carried**

**.05**

BYLAW NO. 2965,  
2019, TO AMEND THE  
WATER AND SEWER  
UTILITY USER RATES  
FOR 2019

Moved by Frisch and seconded by Cole-Hamilton that “City of  
Courtenay Fees and Charges Amendment Bylaw No. 2965, 2019” be  
finally adopted.

**13.00 ADJOURNMENT**

**.01**

Moved by Frisch and seconded by Cole-Hamilton that the meeting  
now adjourn at 6:38 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Corporate Officer**

**Adopted this 1<sup>st</sup> day of April, 2019**

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**Mayor**

