

R5/2020 - March 02, 2020

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, March 02, 2020 at 4:00 p.m.

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos

Staff:

D. Allen, CAO
J. Ward, Director of Legislative and Corporate Services/Deputy CAO
W. Sorchta, Manager of Legislative & Corporate Administrative Services
T. Kushner, Deputy CAO
I. Buck, Director of Development Services
J. Nelson, Director of Financial Services
D. Snider, Director of Recreation and Cultural Services
A. Berard, Manager of Financial Planning, Payroll & Business Performance
T. Sweeney, Manager of Building and Administrative Services
E. Gavelin, Network Technician

1.00 ADOPTION OF MINUTES

.01 Moved by Frisch and seconded by McCollum that the February
MINUTES 18th, 2020 Regular Council meeting minutes be adopted.
0570-03 **Carried**

Moved by Frisch and seconded by McCollum that the February
24th, 2020 Committee of the Whole meeting minutes be adopted.
Carried

2.00 ADOPTION OF LATE ITEMS

.01 Moved by Hillian and seconded by Frisch that the request for a
COUNCILLOR COLE- letter of support for the Climate Caucus Intervenor Status brought
HAMILTON forward by Councillor Cole-Hamilton, be added to the March 2nd, 2020
LETTER OF SUPPORT Council agenda under section *11.00 New Business*.
CLIMATE CAUCUS **Carried**
INTERVENOR STATUS

3.00 DELEGATIONS

Lindsay McGinn, Comox Valley Community Health Network (CHN), and Bunny Shannon, Comox Valley Social Planning Society (CVSPS), presented information to Council about the Social Planning Workshop hosted by the CVSPS in November 2019, attended by representatives of CVSPS, CHN and local government elected officials and staff. Ms. McGinn and Ms. Shannon summarized the recommendations arising from the Social Planning Workshop report and described the CHN and CVSPS’ five key priorities for future collaboration with local governments in support of community social development initiatives.

4.00 STAFF REPORTS/PRESENTATIONS

.01 Moved by Frisch and seconded by Cole-Hamilton that based on the March 2nd, 2020 staff report “Greenwood Trunk Alternative Approval Process Results” Council approve OPTION 1 and that 2020 Greenwood Trunk Connection Sanitary Sewer Capital Loan Authorization Bylaw No. 2985, 2019 proceed to final adoption.
GREENWOOD TRUNK SEWER ALTERNATIVE APPROVAL PROCESS RESULTS 1760-02 **Carried**

.02 Moved by Hillian and seconded by McCollum that based on the March 2nd, 2020 staff report “Building Bylaw No. 3001, 2020” Council approve OPTION 1 and proceed to first, second and third readings of Building Bylaw No. 3001, 2020.
BUILDING BYLAW NO. 3001, 2020 3900-00 **Carried**

VARY AGENDA

Moved by Frisch and seconded by McCollum that Council vary the March 2nd, 2020 regular Council agenda to move items 9.01 and 9.02 under section 9.00 *Unfinished Business* ahead on the agenda to be addressed with item 4.03 2020-2024 General Capital and Operating Financial Plan Revisions under section 4.00 *Staff Reports/Presentations – (b) Financial Services*.
VARY AGENDA UNFINISHED BUSINESS 2020-2024 GENERAL CAPITAL AND GENERAL OPERATING FINANCIAL PLANS **Carried**

Moved by McCollum and seconded by Cole-Hamilton that the March 2nd, 2020 staff report “2020-2024 General Capital and Operating Financial Plan Revisions” be received for information.
Carried with Councillor Frisch opposed

Moved by Hillian and seconded by McCollum that based on the March 2nd, 2020 staff report “2020-2024 General Capital and Operating Financial Plan Revisions”, Council approve OPTION 1, and proceed with the recommended amendments to the 2020-2024 General Capital and Operating Financial Plans with the exception of the \$30,000 allotted for the painted buffered bike lane on 17th Street (McPhee to Cliffe Avenue) within the 2020 General Capital budget to allow further discussion regarding a review of the Cycling Network Plan; and,
2020-2024 GENERAL CAPITAL AND OPERATING FINANCIAL PLAN REVISIONS 1705-20/1715-20

That Council approve a 3.22% property tax increase for 2020, which includes a 0.50% contribution to the infrastructure renewal reserve.

Amending motion:

Moved by Frisch and seconded by McCollum that the main motion be amended to eliminate the words “*the exception of the*” and “*to allow further discussion regarding a review of the Cycling Network Plan*” so the amended resolution reads: that based on the March 2nd, 2020 staff report “2020-2024 General Capital and Operating Financial Plan Revisions”, Council approve OPTION 1, and proceed with the recommended amendments to the 2020-2024 General Capital and Operating Financial Plans and retain the \$30,000 allotted for the painted buffered bike lane on 17th Street (McPhee to Cliffe Avenue) within the 2020 General Capital budget; and,

That the design of the proposed bike lanes and the Cycling Network Plan designs come before Council for discussion at a future date; and,

That Council approve a 3.22% property tax increase for 2020, which includes a 0.50% contribution to the infrastructure renewal reserve.

**Carried with Councillor Theos opposed
The main motion was carried as amended**

9.01 & 9.02 UNFINISHED BUSINESS

.01 & .02
2020 - 2024 GENERAL
CAPITAL AND
GENERAL OPERATING
FINANCIAL PLANS
1705-20/1715-20

The February 24th, 2020 staff reports “2020-2024 General Capital Financial Plan” and “2020-2024 General Operating Financial Plan” were received for information.

**The council meeting recessed at 6:16 p.m.
The meeting reconvened at 6:43 p.m.**

VARY AGENDA

.01
VARY AGENDA
KUMUGWE
CULTURAL SOCIETY

Moved by McCollum and seconded by Hillian that Council vary the March 2nd, 2020 regular Council agenda and move item 9.03 in section 9.00 *Unfinished Business* ahead on the agenda to be addressed following item 4.03 in section 4.00 *Staff Reports/Presentations*.

Carried

9.03 UNFINISHED BUSINESS

- .03** Moved by Frisch and seconded by McCollum that the information from the February 18th, 2020 delegation presentation from the Kumugwe Cultural Society regarding their “Red Dress Legacy Totem Pole Project” be received for information.
DELEGATION -
KUMUGWE
CULTURAL SOCIETY -
RED DRESS LEGACY
TOTEM POLE PROJECT
0250-20
Carried
- Council agreed to send a letter to the Kumugwe Cultural Society thanking them for their presentation regarding the “Red Dress Legacy Totem Pole Project” and inviting them to contact the City once they’ve determined the scope and financial needs of the project so that Council may respond to their request for funding based on this information.

4.04 STAFF REPORTS/PRESENTATIONS

- .04** Moved by Hillian and seconded by Cole-Hamilton that based on the March 2nd, 2020 staff report “Parcel Tax Review Panel-2020”, Council approve OPTION 1 to establish the time and place of the Parcel Tax Review Panel as Monday, April 27th, 2020 at 3:00 pm, City Hall Council Chambers.
PARCEL TAX REVIEW
PANEL - 2020
1950-02
Carried

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

- .01** Moved by McCollum and seconded by Cole-Hamilton that the correspondence dated February 24th, 2020, from the Downtown Courtenay Business Improvement Association (DCBIA), regarding the survey conducted by the DCBIA “Downtown Illegal Activity - February 10th - 24th, 2020”, be received for information.
DOWNTOWN
COURTENAY
BUSINESS
IMPROVEMENT
ASSOCIATION
(DCBIA) -
DOWNTOWN
COURTENAY ILLEGAL
ACTIVITY SURVEY
0250-20
Carried

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

- .01** Moved by Hillian and seconded by Frisch that the Heritage Advisory Commission meeting minutes for January 22nd, 2020 be received for information.
HERITAGE ADVISORY
COMMISSION
MEETING MINUTES
0360-20
Carried

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

COUNCILLOR
COLE-HAMILTON

Councillor Cole-Hamilton reviewed his attendance at the following events:

- City of Courtenay Official Community Plan Ideas Fair
- Internal staff briefing related to CVRD Commission and Board meetings
- Comox Valley Sewage Commission meeting
- Comox Valley Water Committee meeting
- Comox Valley Overdose Working Group Community Action Team meeting
- Dawn to Dawn Action on Homeless Society and Comox Valley Transition Society, Coldest Night of the Year fundraiser event
- 2020 Moose Hide Campaign Day sponsored by the Moose Hide Campaign Development Society
- CVRD Board meeting
- Heritage Advisory Commission meeting
- Comox Strathcona Regional Hospital District Board meeting
- Comox Valley Drug Strategy Committee meeting

COUNCILLOR
FRISCH

Councillor Frisch reviewed his attendance at the following events:

- Meeting with Canada Mortgage and Housing Corporation (CMHC) staff regarding funding opportunities for affordable housing
- City of Courtenay Finance Select Committee meeting #3
- Comox Valley Sewage Commission meeting
- Comox Valley Sports Centre Commission meeting
- Comox Valley Water Committee meeting
- CVRD Committee of the Whole meeting
- Comox Strathcona Waste Management Board meeting
- Comox Strathcona Regional Hospital District Board meeting
- City of Courtenay Official Community Plan Ideas Fair
- Meeting with K'ómoks First Nation to provide an update on CVRD activities

COUNCILLOR
HILLIAN

Councillor Hillian reviewed his attendance at the following events:

- City of Courtenay Official Community Plan Ideas Fair
- Comox Valley Community Justice Centre meeting
- Comox Valley Water Committee meeting
- Dawn to Dawn Action on Homeless Society and Comox Valley Transition Society, Coldest Night of the Year fundraiser event
- CVRD Board meeting
- Comox Valley Homeless Point in Time Count volunteer training
- Comox Strathcona Regional Hospital District Board meeting

Councillor Hillian mentioned that he is working with the Comox Valley Accessibility Committee on a regional accessibility strategy

- COUNCILLOR
MCCOLLUM
- Councillor McCollum reviewed her attendance at the following events:
- City of Courtenay Official Community Plan Ideas Fair
 - Internal monthly meeting with City of Courtenay CAO
 - Comox Valley Homeless Point in Time Count volunteer training
- COUNCILLOR
MORIN
- Councillor Morin reviewed her attendance at the following events:
- City of Courtenay Official Community Plan Ideas Fair
 - Internal staff briefing related to CVRD Commission and Board meetings
 - Comox Valley Sewage Commission meeting
 - Comox Valley Water Committee meeting
 - CVRD Board meeting
 - Meeting with Glen Sanford, Comox Valley Art Gallery and Councillor Frisch
 - Comox Strathcona Regional Hospital District Board meeting
- MAYOR
WELLS
- Mayor Wells reviewed his attendance at the following events:
- Dawn to Dawn Action on Homeless Society and Comox Valley Transition Society, Coldest Night of the Year fundraiser event
 - Kin Canada Flag Raising Ceremony in honour of Kin Canada week from February 16th to 22nd, 2020
 - Wounded Warriors Run BC fundraiser event
 - Comox Valley YANA Big Love Benefit annual dinner and auction fundraiser
 - Courtenay and District Fish and Game Protection Association Annual Banquet fundraiser
 - Meeting with Medical Health Officer Dr. Charmaine Enns to discuss:
 - Coronavirus/COVID-19
 - Administration of the Comox Valley Seniors Village
 - Overcapacity of the North Island Hospital Comox Valley
 - Mental health and addiction

8.00 RESOLUTIONS OF COUNCIL

- .01**
- COUNCILLOR HILLIAN
5TH STREET BRIDGE -
CLAIRE TREVENA,
MINISTER OF
TRANSPORTATION &
INFRASTRUCTURE
0410-20
- Moved by Hillian and seconded by Frisch that whereas the City is seeking additional funding support to alleviate the burden on local taxpayers for the rehabilitation of the 5th Street Bridge;
- Therefore be it resolved that the City write to Transportation and Infrastructure Minister Claire Trevena thanking her for visiting Courtenay to view the bridge on February 3rd, 2020 and request her assistance in identifying alternative funding for the 5th Street Bridge rehabilitation project.
- Carried**

.02 Moved by Hillian and seconded by Theos that whereas incidents have occurred in downtown Courtenay that have raised concerns for public safety;
COUNCILLOR HILLIAN
- PUBLIC SAFETY
ENHANCEMENTS -
DOWNTOWN
COURTENAY
0250-20/0730-20

Therefore be it resolved that staff investigate and report to Council on the potential installation of on-street video cameras outside the Courtenay Library (300 - 6th Street) and other strategic locations, and other environmental design features to enhance public safety downtown.

Carried

.03 Moved by Hillian and seconded by Frisch that whereas there is limited access to public toilets in downtown Courtenay, resulting in incidents of significant inconvenience for citizens, undue pressure on businesses, and unhygienic practices to seek relief in some cases;
COUNCILLOR HILLIAN
- PUBLIC TOILET
FACILITY -
DOWNTOWN
COURTENAY
0250-20/6280-20

Therefore be it resolved that staff investigate the potential for locating a “Portland Loo” or similar such facility in the downtown area.

Carried

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

.01 Moved by Frisch and seconded by Hillian that the correspondence dated January 22nd, 2020 from the Comox Valley Snow to Surf Society regarding the Snow to Surf Event Sunday, April 26th, 2020, requesting the City’s support and inviting Mayor and Council to attend the finish festivities and awards ceremonies following the event, be received for information; and,
COMOX VALLEY
SNOW TO SURF
EVENT - SUNDAY,
APRIL 26TH, 2020
0250-20/8100-

That Council request staff to prepare a report investigating costs and implications for the provision of services, amenities, items on loan, and restrictions to public access of the Riverway walkway and boat launch as outlined in the society’s letter.

Carried

.02
COUNCILLOR COLE-
HAMILTON
LETTER OF SUPPORT
CLIMATE CAUCUS
INTERVENOR STATUS

Moved by Cole-Hamilton and seconded by McCollum that
whereas carbon pricing is widely acknowledged as the most effective tool
in combating climate change;

Whereas the Greenhouse Gas Pollution Pricing Act (GGPPA) is essential
to implementing a national carbon pricing program; and,
Whereas carbon pricing has been in effect in the province of British
Columbia since 2008 and has shown to be an effective tool in slowing the
growth of emissions and during which time BC has enjoyed one of the
fastest growing economies in the country;

Therefore be it resolved that the City of Courtenay provide a letter to the
intervenors (City of Vancouver, City of Richmond, City of Nelson,
District of Squamish, City of Rossland and the City of Victoria)
supporting their arguments in favour of the Greenhouse Gas Pollution
Pricing Act, and the ability to take local action on Greenhouse Gas
(GHG) emissions, to be heard by the Supreme Court of Canada on March
17, 2020.

Carried

12.00 BYLAWS

.01
BUILDING BYLAW NO.
3001, 2020
(TO PROVIDE
ADMINISTRATION OF
THE BUILDING CODE
AND REGULATION OF
CONSTRUCTION)

Moved by Frisch and seconded by Theos that “Building Bylaw
No. 3001, 2020” pass first, second and third reading.
Carried

.02
2020 GREENWOOD
SEWER TRUNK
CONNECTION
SANITARY SEWER
CAPITAL LOAN
AUTHORIZATION
BYLAW NO. 2985,
2019 TO ALLOW
BORROWING FOR THE
CONSTRUCTION COST
(GREENWOOD SEWER
TRUNK CONNECTION)

Moved by Cole-Hamilton and seconded by Theos that “2020
Greenwood Trunk Connection Sanitary Sewer Capital Loan
Authorization Bylaw No. 2985, 2019” be finally adopted.
Carried

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.03

OFFICIAL
COMMUNITY PLAN
AMENDMENT BYLAW
NO. 2963, 2019 TO
CHANGE LAND USE
FROM COMMERCIAL
TO MULTI
RESIDENTIAL
(2600 MISSION
ROAD)

Moved by Frisch and seconded by McCollum that “Official
Community Plan Amendment Bylaw No. 2963, 2019” be finally adopted.
Carried

.04

ZONING AMENDMENT
BYLAW NO. 2964,
2019 TO REZONE
FROM MULTI-USE
FOUR ZONE TO
RESIDENTIAL FOUR-A
ZONE & AMEND
SCHEDULE 8 ZONING
MAP (2600 MISSION
ROAD)

Moved by Cole-Hamilton and seconded by McCollum that
“Zoning Amendment Bylaw No. 2964, 2019” be finally adopted.
Carried

.05

CITY OF COURTENAY
FEES & CHARGES
AMENDMENT BYLAW
NO. 2982, 2020
(TO AMEND SOLID
WASTE COLLECTION
FEES)

Moved by Cole-Hamilton and seconded by Frisch that “City of
Courtenay Fees and Charges Amendment Bylaw No. 2982, 2020” be
finally adopted.
Carried

.06

OFFICER’S
DESIGNATION AND
ESTABLISHMENT OF
POWERS, DUTIES, &
RESPONSIBILITIES
BYLAW NO. 3000,
2020
(FOR OFFICERS OF
THE CITY OF
COURTENAY)

Moved by Frisch and seconded by Hillian that “Officer’s
Designation and Establishment of Powers, Duties, and Responsibilities
Bylaw No. 3000, 2020” be finally adopted.
Carried

13.00 ADJOURNMENT

**.01
ADJOURNMENT**

Moved by Frisch and seconded by Theos that the meeting now
adjourn at 7:54 p.m.

Carried

CERTIFIED CORRECT

Corporate Officer

Adopted this 16th day of March, 2020

Mayor