

**R9/2020 - April 27, 2020**

**Minutes of a Regular Council Meeting held in City Hall, Courtenay B.C., on Monday, April 27, 2020 at 1:00 p.m.**

**Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. MO83 *Local Government Meetings & Bylaw Process COVID-19*; implemented changes to its open Council meetings.**

**In the interest of public health and safety, public in-person attendance at Council meetings is prohibited until further notice. Council meetings are presided by the Mayor or Acting Mayor with electronic participation by Council and staff via live web streaming and start at 1:00 p.m. during this period.**

**Attending:**

**Mayor: B. Wells via video/audio conference**  
**Councillors: W. Cole-Hamilton via video/audio conference**  
**D. Frisch via video/audio conference**  
**D. Hillian via video/audio conference**  
**M. McCollum via video/audio conference**  
**W. Morin via video/audio conference**  
**M. Theos via video/audio conference**

**Staff:**

**D. Allen, CAO via video/audio conference**  
**J. Ward, Director of Legislative and Corporate Services/Deputy CAO via video/audio conference**  
**W. Sorichta, Manager of Legislative & Corporate Administrative Services via video/audio conference**  
**T. Kushner, Deputy CAO via video/audio conference**  
**I. Buck, Director of Development Services via video/audio conference**  
**J. Nelson, Director of Financial Services via video/audio conference**  
**M. Fitzgerald, Manager of Development Planning via video/audio conference**  
**E. Gavelin, Network Technician via video/audio conference**  
**A. Berard, Manager of Financial Planning, Payroll & Business Performance via video/audio conference**

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Cole-Hamilton and seconded by McCollum that the  
**MINUTES** April 20<sup>th</sup>, 2020 Regular Council meeting minutes be adopted as amended.  
**Carried**

**2.00 ADOPTION OF LATE ITEMS**

**3.00 DELEGATIONS**

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01**  
ZONING AMENDMENT  
BYLAW NO. 2990 -  
1025 RYAN ROAD  
3360-20-1916

Moved by McCollum and seconded by Frisch based on the April 27<sup>th</sup>, 2020 staff report “Zoning Amendment Bylaw No. 2990 - 1025 Ryan Road” Council approve OPTION 1 and complete the following steps:

1. That Council give First and Second Reading of “Zoning Amendment Bylaw No. 2990, 2020” to create a new CD-27 Zone and rezone the property legally described as Lot B, Section 14, Comox District, Plan VIP74579 from C-2A to CD-27;
2. That Council direct staff to schedule and advertise a statutory Public Hearing with respect to the above referenced bylaw following the resumption of regular Council meetings; and,
3. That Final Reading of the bylaw be withheld pending the registration of Section 219 covenant and completion of a Housing Agreement.

**Carried**

**.02**  
2020/2021 RCMP  
MUNICIPAL POLICING  
CONTRACT  
EXPENDITURE CAP:  
FINAL APPROVAL  
1660-20

Moved by Frisch and seconded by McCollum that based on the April 27<sup>th</sup>, 2020 staff report “2020/21 RCMP Municipal Contract Expenditure Cap: Final Approval” Council approve OPTION 1, with an established strength at 31.4 members and provides for an expenditure cap of \$6,375,449, of which Courtenay is responsible for 90% or \$5,737,904.

**Carried**

**1:54 p.m. - Councillor Hillian and Councillor Morin recused themselves from the video/audio conference meeting citing a possible conflict of interest as both Councillors stated to having an association with an organization applying for funding through the City’s grant-in-aid program.**

**.03**  
2020 GRANT-IN-AID  
REQUESTS AND  
OPPORTUNITY OF A  
‘FLOW-THROUGH-  
FUNDS’ PROGRAM  
WITH THE COMOX  
VALLEY COMMUNITY  
FOUNDATION  
1850-01

Moved by Frisch and seconded by Theos that based on the April 27<sup>th</sup>, 2020 staff report “2020 Grant-in-Aid Requests and Opportunity of a ‘Flow-Through-Funds’ program with the Comox Valley Community Foundation”, Council receive the attached list of applicants and support OPTION 2 that Staff not remit Grant-in-Aid payments in 2020 and keep the funds available as emergency funds for organizations supporting those in need during the COVID-19 pandemic; and,

That Staff be directed to put the ‘Flow-Through-Funds’ agreement with the Comox Valley Community Foundation on hold and reconsider later in 2021 for 2022 once there is more certainty around future year Gaming revenue.

**Carried**

**Councillors Hillian and Morin returned to the video/audio conference meeting at 2:04 p.m.**

**5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01** Moved by Frisch and seconded by Cole-Hamilton that the  
CORRESPONDENCE correspondence dated April 21<sup>st</sup>, 2020 from the Corporation of the  
LETTER OF FROM District of Saanich addressed to the Ministry of Municipal Affairs and  
SAANICH COUNCIL TO Housing requesting the province reinstate the financial hardship property  
MINISTRY OF tax deferment program initially announced in November 2008 by Premier  
MUNICIPAL AFFAIRS Gordon Campbell, be received for information; and,  
& HOUSING TO  
REINSTATE THE That Council sends a letter to the Minister of Municipal Affairs and  
FINANCIAL HARDSHIP Housing requesting the province reinstates the financial hardship  
PROPERTY TAX property tax deferment program to help ease the financial burden of  
DEFERMENT taxpayers impacted by the COVID-19 pandemic.  
PROGRAM  
0410-20/0470-20 **Carried**

**6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01** Moved by Frisch and seconded by McCollum that the  
RCMP ANNUAL correspondence from Inspector Michael Kurvers, Comox Valley RCMP,  
PERFORMANCE PLAN, related to the “RCMP Annual Performance Plan Acknowledgement of  
2020-2021, Consultation for the fiscal year 2020 - 2021”, be received for  
ACKNOWLEDGEMENT information.  
OF CONSULTATION **Carried**

General discussion followed regarding community policing priorities and areas of concern raised by Council with a focus on traffic road safety, crime reduction strategies, homeless encampments, domestic violence, sexual assault, organized crime linked to drug trade and opioid use; and the impact of Coronavirus Covid-19 in relation to the above and potential release of offenders due exposure risk and spread of Covid-19 in correctional facilities.

Council agreed to invite Inspector Michael Kurvers to a future Council meeting to continue discussions related to community policing priorities, and; that the additional items identified at the April 27<sup>th</sup>, 2020 regular Council meeting be submitted to Inspector Kurvers for inclusion in the 2020 - 2021 Comox Valley RCMP community priority issues acknowledgment of consultation.

**7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

**.01** Council agreed to skip discussion related to Item 7 *Reports/Updates from  
REPORTS/UPDATES Council Members Including Reports from Committees* at the April 27<sup>th</sup>,  
FROM COUNCIL 2020 Council agenda in the interest of time; and agreed that each Council  
MEMBERS member may submit a summary of their events in writing to staff for  
0530-01 inclusion in the meeting minutes.

**R9/2020 - April 27, 2020**

COUNCILLOR  
COLE-HAMILTON

- Councillor Cole-Hamilton participated in the following events:
- CVRD Director briefings; COVID-19/Regional EOC information updates (2 Total)
  - Climate Caucus Board of Directors meeting
  - Climate Caucus Climate Summit Coordinating meeting

COUNCILLOR  
MORIN

- Councillor Morin participated in the following events:
- CVRD Director briefings; COVID-19/Regional EOC information updates (5 total)
  - Comox Valley Elected Officials weekly teleconference briefing with Dr. Charmaine Enns, Medical Health Officer
  - Comox Valley Food Policy Council meetings (2 total)
  - Food security webinar “Orchestrating a Growing Movement in the City of Victoria”
  - Telephone meeting with seniors advocate regarding concerns over criminal activity in the area of “The Junction” supportive housing complex, 988 - 8<sup>th</sup> Street
  - Communication with several residents regarding air quality, fire ban, homeless citizens, restricted access to trails, and food security

**8.00 RESOLUTIONS OF COUNCIL**

**.01**  
IN CAMERA  
MEETING

Moved by Hillian and seconded by Morin that notice is hereby given that a Special In-Camera meeting closed to the public will be held April 27<sup>th</sup>, 2020 at the conclusion of the Regular Council Meeting pursuant to the following sub-section of the *Community Charter*:

- 90(1) (c) labour relations or other employee relations;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**Carried**

**9.00 UNFINISHED BUSINESS**

**10.00 NOTICE OF MOTION**

**11.00 NEW BUSINESS**

**12.00 BYLAWS**

**.01** Moved by Frisch and seconded by Cole-Hamilton that “Zoning  
ZONING AMENDMENT Amendment Bylaw No. 2990, 2020” pass first and second reading.  
BYLAW NO. 2990, **Carried**  
2020 (AMEND  
ZONING TO PERMIT A  
118 UNIT RENTAL  
APARTMENT BLDG  
WITH AMENITIES -  
1025 RYAN ROAD)

**.02** Moved by McCollum and seconded by Hillian that “Tax Rates  
TAX RATES BYLAW Bylaw No. 3002, 2020” pass first, second and third reading.  
NO. 3002, 2020 **Carried**  
(TO ESTABLISH THE  
PROPERTY VALUE  
TAXATION RATES FOR  
2020)

**.03** Moved by Hillian and seconded by Frisch that “Tax Rates Bylaw  
TAX RATES BYLAW No. 3002, 2020” be finally adopted.  
NO. 3002, 2020 **Carried**  
(TO ESTABLISH THE  
PROPERTY VALUE  
TAXATION RATES FOR  
2020)

**13.00 ADJOURNMENT**

**.01** Moved by Frisch and seconded by McCollum that the meeting  
now adjourn at 2:31 p.m.  
**Carried**

**CERTIFIED CORRECT**

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**Corporate Officer**

**Adopted this 4<sup>th</sup> day of May, 2020**

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**Mayor**