

**R10/2020 - May 04, 2020**

**Minutes of a Regular Council Meeting held at City Hall, Courtenay B.C., on Monday, May 04, 2020 at 1:00 p.m.**

**Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. MO83 *Local Government Meetings & Bylaw Process COVID-19*; implemented changes to its open Council meetings.**

**In the interest of public health and safety, public in-person attendance at Council meetings is prohibited until further notice. Council meetings are presided over by the Mayor or Acting Mayor with electronic participation by Council and staff via live web streaming and start at 1:00 p.m. during this period.**

**Attending:**

**Mayor: B. Wells via video/audio conference**  
**Councillors: W. Cole-Hamilton via video/audio conference**  
**D. Frisch via video/audio conference**  
**D. Hillian via video/audio conference**  
**M. McCollum via video/audio conference**  
**W. Morin via video/audio conference**  
**M. Theos via video/audio conference**

**Staff:**

**D. Allen, CAO via video/audio conference**  
**J. Ward, Director of Legislative and Corporate Services/Deputy CAO via video/audio conference**  
**W. Sorichta, Manager of Legislative & Corporate Administrative Services via video/audio conference**  
**T. Kushner, Deputy CAO via video/audio conference**  
**I. Buck, Director of Development Services via video/audio conference**  
**J. Nelson, Director of Financial Services via video/audio conference**  
**M. Fitzgerald, Manager of Development Planning via video/audio conference**  
**E. Gavelin, Network Technician via video/audio conference**

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Cole-Hamilton and seconded by Frisch that the April  
**MINUTES** 27<sup>th</sup>, 2020 Regular Council meeting minutes be adopted.  
**Carried**

**2.00 ADOPTION OF LATE ITEMS**

**3.00 DELEGATIONS**

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01**  
DEVELOPMENT  
VARIANCE PERMIT  
NO. 2001 -  
1435 GRIFFIN DRIVE  
3090-20-2001

Moved by McCollum and seconded by Hillian that based on the May 4<sup>th</sup>, 2020 staff report “Development Variance Permit No. 2001 - 1435 Griffin Drive”, Council approve OPTION 1 and proceed with issuing Development Variance Permit No. 2001.

**Carried**

**.02**  
DEVELOPMENT  
PERMIT WITH  
VARIANCES NO. 1908  
2800 ARDEN ROAD  
3060-20-1908

Moved by Morin and seconded by Theos that based on the May 4<sup>th</sup>, 2020 staff report “Development Permit with Variances No. 1908 - 2800 Arden Road” Council approve OPTION 1 and complete the following steps:

1. That Council direct staff to schedule a Public Hearing for the requested modifications to Covenant CA6752450 when regular Council meetings resume or an alternative Public Hearing format is authorized by the Province and approved by Council; and,
2. That a final decision on “Development Permit with Variances No. 1908 - 2800 Arden Road” be withheld until Covenant CA6752450 is modified to permit the proposed development.

**Carried**

**.03**  
SECURITY ISSUING  
RESOLUTION - LONG  
TERM DEBENTURE  
LOAN  
AUTHORIZATION  
BYLAW 2985, 2019  
(2020 GREENWOOD  
TRUNK CONNECTION  
SANITARY SEWER  
CAPITAL PROJECT)  
1760-02

Moved by Frisch and seconded by Cole-Hamilton that based on the May 4<sup>th</sup>, 2020 staff report “Security Issuing Resolution - Long Term Debenture Loan Authorization Bylaw 2985, 2019”, Council approve OPTION 1 and approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2020 Fall borrowing session, \$3,000,000 as authorized through the 2020 Greenwood Trunk Connection Sanitary Sewer Capital Loan Authorization Bylaw No. 2985, 2019 and;

That the Comox Valley Regional District be requested to consent to the borrowing over a 25 year term and include the borrowing in a Security Issuing Bylaw.

**Carried**

**5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

**.01** Council agreed to skip discussion related to Item 7 *Reports/Updates from Council Members Including Reports from Committees* at the May 4<sup>th</sup>, 2020 Council agenda in the interest of time; and agreed that each Council member may submit a written summary of their events to staff for inclusion in the meeting minutes.

REPORTS/UPDATES FROM COUNCIL MEMBERS  
0530-01

**8.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Hillian and seconded by McCollum that whereas there continues to be a significant homeless population in the Courtenay area whose presence in unsupported settings and unsanctioned campsites creates risks related to health and safety, including fire, environmental hazards and unhygienic conditions that, according to health officials, increase the risk of COVID-19 transmission;

COUNCILLOR HILLIAN - TEMPORARY HOUSING & SUPPORT SERVICES (COVID-19) PROPOSAL TO PROVINCE IN PARTNERSHIP WITH CV COALITION TO END HOMELESSNESS  
0400-20/0410-20

Therefore be it resolved that the City of Courtenay work with the Comox Valley Coalition to End Homelessness to present a proposal to the provincial government for funding to address these risks through the provision of temporary housing and related support services.

**Carried**

**9.00 UNFINISHED BUSINESS**

**10.00 NOTICE OF MOTION**

**11.00 NEW BUSINESS**

**.01** Moved by Theos and seconded by Frisch that the correspondence dated March 12<sup>th</sup>, 2020 from Mr. Wendel Lamb requesting the City of Courtenay to consider a recreational vehicle sani-dump sewage waste disposal site in Courtenay, be received for information.

REQUEST TO CONSIDER A RECREATIONAL VEHICLE SANI-DUMP SEWAGE WASTE DISPOSAL SITE IN COURTENAY  
5340-01

**Carried**

**New motion:**

Moved by Hillian and seconded by Theos that Council direct staff to contact the Comox Valley Sewage Commission to investigate options and implications for the provision of a recreational vehicle sanitary sewage waste disposal site in the Comox Valley.

**Carried**

