

**Minutes of a Committee of the Whole Meeting**

**Meeting #:** CoW6/2020  
**Date:** November 30, 2020  
**Time:** 4:00 pm  
**Location:** City Hall, Courtenay, BC, via video/audio conference

**Attending:**

**Mayor:** B. Wells, via video/audio conference  
**Councillors:** W. Cole-Hamilton, via video/audio conference  
D. Frisch, via video/audio conference  
D. Hillian, via video/audio conference  
M. McCollum, via video/audio conference  
W. Morin, via video/audio conference  
M. Theos, via video/audio conference

**Staff:** T. Kushner, Interim CAO, via video/audio conference  
W. Sorichta, Corporate Officer, via video/audio conference  
C. Davidson, Director of Engineering Services, via video/audio conference  
J. Nelson, Director of Financial Services, via video/audio conference  
K. O'Connell, Director of Corporate Support Services, via video/audio conference  
K. Shaw, Director of Public Works Services, via video/audio conference  
A. Berard, Manager of Financial Planning, Payroll and Business Performance, via video/audio conference  
E. Gavelin, Network Technician, via video/audio conference  
R. Matthews, Executive Assistant/ Deputy Corporate Officer, via video/audio conference

**Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. M192 Local Government Meetings & Bylaw Process (COVID-19) Order No. 3 implemented changes to its open Council meetings.**

**In the interest of public health and safety, and in accordance with section 3(1) of Ministerial Order No. 3 M192, in-person attendance by members of the public at Council meetings will not be permitted until further notice. Council meetings are presided over by the Mayor or Acting Mayor with electronic participation by Council and staff via live web streaming.**

**1. STAFF REPORTS/PRESENTATIONS**

**1.1 Financial Services**

**1.1.1 2021-2025 Water Fund Financial Plan (1705-20/1715-20)**

**Moved By** Frisch

**Seconded By** Cole-Hamilton

That the November 30<sup>th</sup>, 2020 staff report "2021 - 2025 Water Fund Financial Plan", be received for information.

**Carried**

**Moved By** Hillian

**Seconded By** Cole-Hamilton

That based on the November 30<sup>th</sup>, 2020 staff report "2021 - 2025 Water Fund Financial Plan", Council approve OPTION 1, and proceed with the proposed 2021 - 2025 Water Fund Financial Plan; and, that water user fee revenue remains unchanged for 2021.

**Carried**

**1.1.2 2021-2025 Sewer Fund Financial Plan (1705-20/1715-20)**

**Moved By** McCollum

**Seconded By** Cole-Hamilton

That the November 30<sup>th</sup>, 2020 staff report "2021-2025 Sewer Fund Financial Plan", be received for information.

**Carried**

**Moved By** Cole-Hamilton

**Seconded By** Morin

That based on the November 30<sup>th</sup>, 2020 staff report "2021-2025 Sewer Fund Financial Plan", Council approve OPTION 1, and proceed with the proposed 2021-2025 Sewer Fund Financial Plan; and, that sewer user fee revenue be increased by 2.0% for 2021.

**Carried**

**2. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**2.1 Advocacy Letter - Comox Valley Coalition to End Homelessness (CVCEH) - Housing Proposal for Comox Valley to BC Housing (0360-20/0410-20)**

**Moved By** Hillian

**Seconded By** Cole-Hamilton

That the housing proposal letter dated November 13<sup>th</sup>, 2020 prepared by Comox Valley Coalition to End Homelessness (CVCEH), be received for information; and,

That Council support the housing proposal letter prepared by CVCEH asking BC Housing to collaborate with area local governments and CVCEH to provide emergency and permanent housing for vulnerable populations in the Comox Valley.

**Carried**

**3. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**3.1 Briefing Note - 5<sup>th</sup> Street Bridge Rehabilitation Project Update (5335-20/5400-02)**

**Moved By** Frisch

**Seconded By** Cole-Hamilton

That the November 30<sup>th</sup>, 2020 Briefing Note, "5<sup>th</sup> Street Bridge Rehabilitation Project Update", be received for information.

**Carried**

**4. RESOLUTIONS OF COUNCIL**

**4.1 In Camera Meeting**

**Moved By** Hillian

**Seconded By** Morin

That a Special In-Camera meeting closed to the public will be held November 30<sup>th</sup>, 2020 at the conclusion of the Committee of the Whole meeting pursuant to the following sub-section(s) of the *Community Charter*:

- 90 (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 90 (1) (c) labour relations or other employee relations;

- 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Carried**

## **NEW BUSINESS**

Councillor Hillian mentioned the recent funding announcement revealing the province has come forward with an additional \$650,000 in funding for the Kus-kus-sum restoration project; the provincial funding will secure the balance of funds required to purchase the Kus-kus-sum site located at 1901 Comox Road and will allow work to commence on the site restoration to return the land to a natural riparian habitat.

Councillor Hillian, on behalf of Mayor and Council, expressed appreciation to MLA Ronna-Rae Leonard for all her hard work in support of this community project.

## **6. ADJOURNMENT**

**Moved By** Hillian

**Seconded By** Cole-Hamilton

That the meeting now adjourn at 5:48 p.m.

**Carried**

## **CERTIFIED CORRECT**

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**Corporate Officer**

**Adopted this 7<sup>th</sup> day of December, 2020**

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**Mayor**